



LEJWELEPUTSWA

DISTRICT MUNICIPALITY

Office of the District Municipal Manager

Cnr. Jan Hofmeyer & Tempest Road
P.O. Box 2163
WELKOM
9460
Tel: (057) 353 3094/5/8/9
Fax: (057) 353 3382
linda@lejwe.co.za

REQUEST FOR PROPOSAL

RFP NO. 12/01/2017

TERM OF REFERENCE FOR THE APPOINTMENT OF SERVICE PROVIDERS OR CONSULTANTS TO SOURCE FUNDING FOR LEJWELEPUTSWA DISTRICT MUNICIPALITY PROJECTS

Lejweleputswa District Municipality hereby invites proposals from reputable and reliable service providers to assist the municipality to raise funds for all feasible projects from potential funding institutions where returns can be highlighted.

Complete proposals in duly sealed envelopes and clearly marked:

Must be addressed to:

The District Municipal Manager
Lejweleputswa District Municipality
P.O. Box 2163

Welkom
9460

Or deposited in the tender box at:

Lejweleputswa District Municipality Offices
Cnr. Jan Hofmeyer & Tempest Road
Welkom

The following conditions will apply:

- The evaluation of price will be based on the various percentage claimed in respect of the various processes and the basis used in such calculations.
- The municipality reserves the right to appoint the service provider with the highest qualifications for each project it undertakes.
- Price(s) quoted must be valid for at least thirty (90) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- Bidders must attach quotation with a letter head of the company when submitting bids.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the **MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9** can be downloaded from LDM website (www.lejwe.co.za) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Bidders must submit CK 1 or 2 or any form of registration with CPIC
- **Original Tax Clearance Certificate or Tax Clearance Certificates of All Partners** (in the case of a joint venture) must be submitted.
- Bidders must submit their latest Municipal account with the address corresponding to the company's address on CPIC registration document or a Lease Agreement
- Bidders are required to, together with their bids; submit original and valid **B-BBEE Status Level Verification Certificate** or Certified copies thereof to substantiate their B-BBEE rating claims with **SANAS Logo, for**
- References of similar services (renovations) done in the past should also be attached.

**NB: No quotations will be considered from the person in the service of the state.
No late quotations will be considered.**

Closing date: 17 February 2017 @ 16h00

Enquiries: Mr. P.K. Pitso
Contact Numbers: (057) 391 8900


Ms. PME KAOTA
MUNICIPAL MANAGER

SPECIFICATIONS

SCOPE OF WORK

- The service provider must obtain funds on behalf of the from private and public grant funding.
- The service provider must obtain funds on behalf of the Agency on a commission basis.
- The Agency will in no instance be held liable for any costs, counter funding or the like and this project will be a risk appointment

EXPERTISE AND EXPERINCE OF KEY PERSONNEL

- As the work required in terms of this tender is considered to be of a technically complex nature, requiring considerable expertise, it is essential that suitably qualified and experienced personnel be assigned to this project.
- All professional team members must submit valid letters of good standing from their respective professional bodies.
- Besides the minimum requirements specified in the eligibility criteria, it would be extremely advantageous if the key personnel can demonstrate recent experience related to specific aspects of this project.
- Professional Service Providers are required to list relevant projects that have been successfully completed in the past five years or projects that are underway at present.