



REQUEST FOR FORMAL QUOTATIONS

RFQ NO : 225 /01/2015 PROVISION OF CATERING SERVICE FOR 400 DELEGATES FOR THE LDM LED STRATEGY REVIEW SUMMIT TO BE HELD FROM THE 26-27 FEBRUARY,2015 @ KINGDOM ACACDEMY IN WELKOM.

Lejweleputswa District Municipality hereby requests formal quotations from reputable and experienced service providers for the provision of catering service for 400 delegates for the LDM LED Strategy Review Summit to be held from the 26-27 February, 2015.

Specifications for Catering for two (2) days, for 400 delegates

Breakfast, Tea at 11h00 and 15h00 every day, Sweets , Lunch for 400 delegates for two days

Breakfast: Sandwich, Muffins, Tea, Juice, Coffee for 400 delegates

Two Bottles of Water for two days for the 400 delegates

Lunch: Rice, Samp, Mutton, Stew, Chicken, Pork, two (2) Vegies and two (2) Salads all for 400 delegates

Formal quotations must be posted or handed in at the office of the Manager: Supply Chain, Me. Cathy Baloyi, Lejweleputswa District Municipality, Cnr Jan Hofmeyer and Tempest Road, Welkom 9460 by the closing date indicated below.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer,
- Price(s) quoted must be firm and inclusive of VAT,
- A firm delivery period must be indicated.
- Quotations will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD3.1 , MBD4, MBD6.1, MBD8 & MBD9 can be downloaded from LDM website (www.lejwe.co.za) or collected from the SCM Unit , and be scrutinized, completed and submitted together with your quotation.
- Proof of company registration documents and valid original tax clearance certificate must be attached.
- Original and valid B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE or certified copies thereof must be attached.
- A company profile with contactable references in the field of LED and TOURISM strategy development must be submitted. Failure to submit a profile will automatically disqualify your company.

NB: No quotation will be considered from the person in the service of the State.
No late, faxed or emailed quotations will be considered.

Closing Date: 29 January, 2015

PME KAOTA
DISTRICT MUNICIPAL MANAGER