



# Lejweleputswa District Municipality



RFQ NO: 306/11/2016:

## PROVISION OF LABORATORY SERVICES FOR ANALYSES OF FOOD SAMPLES

Lejweleputswa District Municipality hereby requests quotations from reputable and reliable service SANAS-accredited laboratories to supply analyses for food samples.

### Specifications:

- Prove of SANAS accreditation must be provided
- Quotations must be based on the number and frequency of sampling in the Sampling Plan which is obtainable from the Lejweleputswa District Municipality
- Service providers must be able to present sample data results/analyses in Excel formats and graphical illustrations to reflect quality trends
- Quotations must be inclusive of collection costs.
- Adequate number of containers and ice-bricks of appropriate sizes need to be available at all times for sampling and the costs of these containers should be included in the analyses costs and should not reflect as a separate item.
- All sample results should be accredited against ISO/IEC 17025.
- Sample results must be provided within 5 working days after submission of samples for analysis

**The quotation must be submitted on the letterhead of your business and must be hand delivered for the attention of Ms. Cathy Baloyi  
Lejweleputswa District Municipality,  
Supply Chain Management Unit  
CNR Jan Hofmeyer and Tempest Road,  
Welkom  
9460**

**Enquiries:** Mr D. KIRSTEN  
**Tel:** (057) 391 8912

### **The following conditions will apply:**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- Bidders must attach quotation with a letter head of the company when submitting bids.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the **MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9** can be downloaded from LDM website ([www.lejwe.co.za](http://www.lejwe.co.za)) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Bidders must submit CK 1 or 2 or any form of registration with CPIC
- **Original Tax Clearance Certificate or Tax Clearance Certificates of All Partners** (in the case of a joint venture) must be submitted.
- Bidders must be registered on municipal **Database of suppliers**.
- Bidders must submit their latest Municipal account with the address corresponding to the company's address on CPIC registration document or a Lease Agreement
- Bidders are required to, together with their bids; submit original and valid **B-BBEE Status Level Verification Certificate** or Certified copies thereof to substantiate their B-BBEE rating claims with **SANAS Logo, for Exempted Micro Enterprise** must submit a Certificate issued by registered auditors or accounting officers with practice number.

**NB: No quotations will be considered from the person in the service of the state.  
No late quotations will be considered.**

**Closing Date: 18 November 2016 @ 16:00**