



# Lejweleputswa District Municipality



## RFQ NO: 295/05/2016 REVIEW OF THE ANNUAL PERFORMANCE REPORT

Lejweleputswa District Municipality hereby requests quotations from reputable and reliable service providers for the review of the annual performance report and relevant supporting documentation and internal controls.

### Scope of work includes the following:

- Review and benchmark municipality's internal controls and processes in order to ensure full compliance with laws and regulations applicable to predetermined objectives.
- Compare annual performance report with the IDP
- Compare annual performance report to relevant supporting documentation
- Review annual performance report and files supporting the annual performance report for submission to AGSA

**The quotation must be submitted on the letterhead of your business and must be hand delivered for the attention of Ms. Cathy Baloyi  
Lejweleputswa District Municipality,  
Supply Chain Management Unit  
CNR Jan Hofmeyer and Tempest Road,  
Welkom  
9460**

**Enquiries:** Mr. P.K. Pitso  
**Tel:** (057) 391 8920

### **The following conditions will apply:**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- Bidders must attach quotation with a letter head of the company when submitting bids.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the **MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9** can be downloaded from LDM website ([www.lejwe.co.za](http://www.lejwe.co.za)) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Bidders must submit CK 1 or 2 or any form of registration with CPIC
- **Original Tax Clearance Certificate or Tax Clearance Certificates of All Partners** (in the case of a joint venture) must be submitted.
- Bidders must submit their latest Municipal account with the address corresponding to the company's address on CPIC registration document or a Lease Agreement
- Bidders are required to, together with their bids; submit original and valid **B-BBEE Status Level Verification Certificate** or Certified copies thereof to substantiate their B-BBEE rating claims with **SANAS Logo, for Exempted Micro Enterprise** must submit a Certificate issued by registered auditors or accounting officers with practice number.

**NB: No quotations will be considered from the person in the service of the state.  
No late quotations will be considered.**

**Closing Date: 01 June 2016 @ 16:00**

  
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**MR. P.K. PITSO  
ACTING MUNICIPAL MANAGER**