



Lejweleputswa District Municipality



RFQ NO: 242/03/2015: DECORATION AND CATERING FOR 400 PEOPLE THAT WILL BE ATTENDING THE WARD COMMITTEE MOTIVATIONAL TALK AND COMPETITION

Lejweleputswa District Municipality hereby requests quotations from reputable and reliable service providers: **Venue decoration and Catering service for 400 people** who will be attending the Ward Committees' motivational talk and competition.

Breakfast menu should include the following:

- Sandwiches
- Muffins
- Tea and Coffee
- Juice

Lunch menu should include the following:

- Rice
- Beef Stew
- Chicken
- 2 Veg
- 2 Salad
- Cold drink
- 500 ml bottled still water (x2 per person)

**The quotation must be submitted on the letterhead of your business and must be hand delivered for the attention of Ms. Cathy Baloyi
Lejweleputswa District Municipality,
Supply Chain Management Unit
CNR Jan Hofmeyer and Tempest Road,
Welkom
9460**

Enquiries: Mr Martins
Tel: (057) 391 8912

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9 can be downloaded from LDM website (www.lejwe.co.za) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Proof of company registration documents and valid original tax clearance certificate **must** be attached.
- Original and valid B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE or certified copies thereof **must** be attached.

**NB: No quotations will be considered from the person in the service of the state.
No late quotations will be considered.**

Closing Date: 25 March 2015 @ 16:00


**Ms. PME Kaota
MUNICIPAL MANAGER**