



Lejweleputswa District Municipality



REQUESTS FOR MICROSOFT APPLICATION RFQ NO: 234/02/2015

Lejweleputswa District Municipality hereby requests quotations from reputable and reliable service providers to supply Microsoft application. The following should be included:

- (30) Microsoft office professional licensing on government pricing "Preferably Government Select agreement".
- 1 Microsoft office professional 64 bit media pack.

Service provider should clearly state which government pricing was utilized and the service provider should also clearly state discount packages that we will receive with the package.

The quotation must be submitted on the letterhead of your business and must be hand delivered for the attention of Me. Cathy Lejweleputswa District Municipality, Supply Chain Management Unit CNR Jan Hofmeyer and Tempest Road, Welkom 9460

Enquiries: M Segalo
Tel: (057) 353 3094

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9 can be downloaded from LDM website (www.lejwe.co.za) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Proof of company registration documents and valid original tax clearance certificate **must** be attached.
- Original and valid B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE or certified copies thereof **must** be attached.

**NB: No quotations will be considered from the person in the service of the state.
No late quotations will be considered.**

Closing Date: 04 March 2015 @ 16H00

**Palesa Kaota
MUNICIPAL MANAGER**